

# Shipping instructions for suppliers delivering to Kistler sites in Germany

## Introduction

These shipping instructions are valid with immediate effect for deliveries of goods to the sites listed in point 1 with "EXW Incoterms 2020" or "FCA Incoterms 2020" pricing terms.

The instructions cover all forwarding specifications for global procurement logistics.

We reserve the right to make amendments to the regulations if necessary. They shall become valid when the new version is posted on our internet platform: [www.kistler.com](http://www.kistler.com)

In case of failure to comply with the shipping regulations, we will be obliged to invoice you for any differences in freight costs as per our conditions.

## Contents

Shipping instructions for suppliers delivering to Kistler sites in Germany .....	1
1. Overview of Kistler delivery addresses in Germany .....	2
2. Specifications for forwarders .....	3
2.1. Deliveries within Germany .....	3
2.2. European deliveries .....	4
3. Package/parcel shipments .....	5
3.1. Shipping method .....	5
3.2. Customer numbers for each delivery address.....	5
4. Contact persons .....	6
5. Change history .....	6

**1. Overview of Kistler delivery addresses in Germany**

<b>Delivery addresses</b>	<b>Number</b>	<b>Opening hours / Goods Receiving (GR)</b>
<b>Kistler Instrumente GmbH</b>		
Umberto-Nobile-Str. 14 DE-71063 Sindelfingen	<b>1</b>	Monday to Thursday: 8:00 a.m. – 12:00 noon + 12:45 p.m. – 4:30 p.m. Friday: 8:00 a.m. – 12:00 noon + 12:45 p.m. – 3:00 p.m.
Maierhofstrasse 35 DE-73547 Lorch	<b>2</b>	GR 7:00 a.m. – 3:00 pm
Meerane Production Center Guteborner Allee 8 DE-08393 Meerane	<b>3</b>	GR: 7:00 a.m. – 3:30 p.m. (Friday: until 12:30 p.m.)
Munich Sales Office Brunhamstrasse 21 Geb./Building 240 DE-81249 Munich	<b>4</b>	GR: 8:00 a.m. – 4:00 p.m.
Charlotte-Bamberg-Strasse 12 DE-35578 Wetzlar	<b>5</b>	GR: 8:00 a.m. – 4:30 p.m.
Hatschekstrasse 5/2 DE-69126 Heidelberg	<b>6</b>	GR: 8:00 a.m. – 4:00 p.m.
<b>Kistler Remscheid GmbH</b> Kölner Str. 71 DE-42897 Remscheid	<b>7</b>	GR: 8:00 a.m. – 12:00 noon + 1:00 p.m. – 3:30 p.m.
<b>Kistler Straubenhardt GmbH</b> Otto-Hahn-Str. 14 DE-75334 Straubenhardt	<b>8</b>	GR: 8:00 a.m. – 4:00 p.m.

## 2. Specifications for forwarders

### 2.1. Deliveries within Germany

Advance notification of the goods must reach the forwarder by 4:00 p.m. on the day prior to collection. As a general rule, goods are registered at the standard tariff.

All deliveries are covered by Kistler's transportation insurance.

#### Information about registration

Freight registration					Delivery address							
Region	Means of transport	Forwarder	Customer number	Registration	1	2	3	4	5	6	7	8
Germany	Land	Kühne + Nagel (AG & Co.) KG Robert-Kohlhammer-Str. 3 DE-74360 Ilsfeld	46160479	<a href="mailto:knfeg.auftragsannahme@kuehne-nagel.com">knfeg.auftragsannahme@kuehne-nagel.com</a>	X							
Germany	Land	Kühne + Nagel (AG & Co.) KG Robert-Kohlhammer-Str. 3 74360 Ilsfeld, Germany	46107124	<a href="mailto:knfeg.auftragsannahme@kuehne-nagel.com">knfeg.auftragsannahme@kuehne-nagel.com</a>		X						
Germany	Land	Kühne + Nagel (AG & Co.) KG Chemnitz Branch Johann-Esche-Strasse 30 DE-09212 Limbach-Oberfrohna	3454417	<a href="mailto:knche.landverkehr-auftragsannahme@kuehne-nagel.com">knche.landverkehr-auftragsannahme@kuehne-nagel.com</a>			X					
Germany	Land	Kühne + Nagel (AG & Co.) KG, Freisinger Str. 7, 85386 Eching	51103931	<a href="mailto:KNMUC.AUFTRAGSANNAHME@KUEHNE-NAGEL.COM">KNMUC.AUFTRAGSANNAHME@KUEHNE-NAGEL.COM</a>				X				
Germany	Land	Kühne + Nagel (AG & Co.) KG Horstr. 10-16 35708 Haiger	33700096	<a href="mailto:knhag.auftragsannahme@kuehne-nagel.com">knhag.auftragsannahme@kuehne-nagel.com</a>					X			
Germany	Land	Kühne + Nagel (AG & Co. KG) Robert Bosch Str. 35 DE-55129 Mainz	No KD (customer service) number	<a href="mailto:knmai.zaa@kuehne-nagel.com">knmai.zaa@kuehne-nagel.com</a>						X		
Germany	Land	Kühne + Nagel (AG & Co.) KG Spannstiftstr. 1-39 DE-58119 Hagen	828000135	<a href="mailto:knhag.auftragsannahme@kuehne-nagel.com">knhag.auftragsannahme@kuehne-nagel.com</a>							X	
Germany	Land	Hellmann Worldwide Logistics Karlsdorf GmbH Simon-Hegele- Strasse 5 76689 Karlsdorf- Neuthard	6083218	<a href="mailto:tagespreis@hellmann.de">tagespreis@hellmann.de</a>								X

## 2.2. European deliveries

All deliveries are covered by Kistler's transportation insurance.

### Information on registration

Region	Means of transport	Freight registration			Delivery address									
		Forwarder	Customer number	Registration	1	2	3	4	5	6	7	8		
Europe	Land	Kühne + Nagel (AG & Co.) KG Robert-Kohlhammer-Str. 3 DE-74360 Ilsfeld	46160479	<a href="mailto:knfeg.auftragsannahme@kuehne-nagel.com">knfeg.auftragsannahme@kuehne-nagel.com</a>	X									
		Kühne + Nagel (AG & Co.) KG Robert-Kohlhammer-Str. 3 74360 Ilsfeld, Germany	46107124	<a href="mailto:knfeg.auftragsannahme@kuehne-nagel.com">knfeg.auftragsannahme@kuehne-nagel.com</a>		X								
		Kühne + Nagel (AG & Co.) KG Chemnitz Branch Johann-Esche-Strasse 30 DE-09212 Limbach-Oberfrohna KD (customer service):13454417	3454417	<a href="mailto:knche.landverkehr-auftragsannahme@kuehne-nagel.com">knche.landverkehr-auftragsannahme@kuehne-nagel.com</a>				X						
		Kühne + Nagel (AG & Co.) KG, Freisinger Str. 7, 85386 Eching	51103931	<a href="mailto:KNMUC.AUFTRAGSANNAHME@KUEHNE-NAGEL.COM">KNMUC.AUFTRAGSANNAHME@KUEHNE-NAGEL.COM</a>					X					
		Kühne + Nagel (AG & Co.) KG Horstr. 10-16 35708 Haiger	33700096							X				
		Kühne + Nagel (AG & Co. KG) Robert Bosch Str. 35 DE-55129 Mainz	No KD (customer service) number	<a href="mailto:knmai.zaa@kuehne-nagel.com">knmai.zaa@kuehne-nagel.com</a>								X		
		Kühne + Nagel (AG & Co.) KG Spannstiftstr. 1-39 DE-58119 Hagen	828000135	<a href="mailto:knhag.auftragsannahme@kuehne-nagel.com">knhag.auftragsannahme@kuehne-nagel.com</a>									X	
		Hellmann Worldwide Logistics Karlsdorf GmbH Simon-Hegele-Strasse 5 76689 Karlsdorf-Neuthard	6083218	<a href="mailto:tagespreis@hellmann.de">tagespreis@hellmann.de</a>										X

### 3. Package/parcel shipments

#### 3.1. Shipping method

Within the scope of its procurement logistics, the Kistler Group only accepts handling of shipments using the *UPS Domestic Standard Service*.

Depending on the point of departure, the standard delivery time with the UPS Domestic Standard Service is one working day.

*UPS Express Shipping* is only permitted after prior agreement with the dispatcher/scheduler or buyer at the site concerned.

This process instruction applies to packages up to a maximum of 32.0 kg per packaged item. The maximum length per package is 270 cm. The maximum dimension (length + girth) per package is 330 cm.

#### 3.2. Customer numbers for each delivery address

Delivery address	UPS customer number for billing/accounting purposes
<b>Kistler Instrumente GmbH</b>	
Umberto-Nobile-Str. 14 DE-71063 Sindelfingen	<b>5W4W50</b>
Maierhofstrasse 35 DE-73547 Lorch	<b>76A756</b>
Meerane Production Center Guteborner Allee 8 DE-08393 Meerane	<b>4019A0</b>
Munich Sales Office Brunhamstrasse 21 Geb./Building 240 DE-81249 Munich	<b>56X064</b>
Charlotte-Bamberg-Strasse 12 DE-35578 Wetzlar	<b>874397</b>
Hatschekstrasse 5/2 DE-69126 Heidelberg	<b>x3442a</b>
<b>Kistler Remscheid GmbH</b> Kölner Str. 71 DE-42897 Remscheid	<b>915444</b>
<b>Kistler Straubenhardt GmbH</b> Otto-Hahn-Str. 14 DE-75334 Straubenhardt	<b>785379</b>

#### 4. Contact persons

Site	Name	Phone	Email
Sindelfingen	Albert Busati	+49 7031 3090 224	albert.busati@kistler.com
Lorch	Pia Frank	+49 7172 184 138	pia.frank@kistler.com
Meerane	Tilo Martens	+49 3764 5705 423	tilo.martens@kistler.com
Munich	Anke Zach	+49 89 724 48 5414	anke.zach@kistler.com
Wetzlar	Dirk Kühn	+49 6441 9282-25	dirk.kuehn@kistler.com
Heidelberg	Christoph Stahlke	+49 6221 1876918	christoph.stahlke@kistler.com
Remscheid	Sebastian Fiech	+49 2191 698 293	sebastian.fiech@kistler.com
Straubenhardt	Philipp Wörtz	+49 7082 9493 27	philipp.woertz@kistler.com

#### 5. Change history

Version	Date	Editor	Description
V 02	10.11.2020	Srg	Template produced